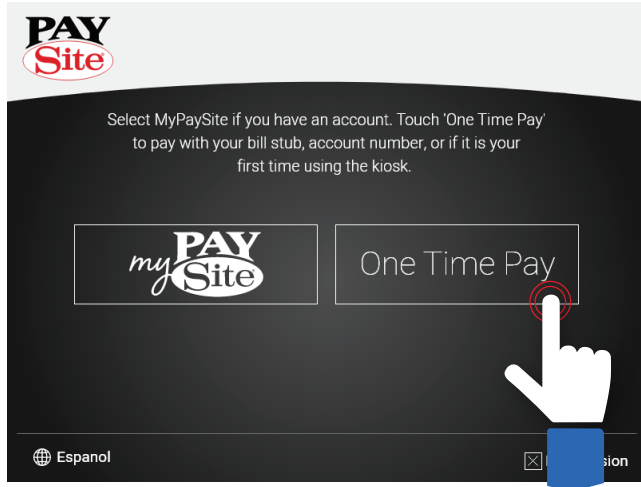




How it works

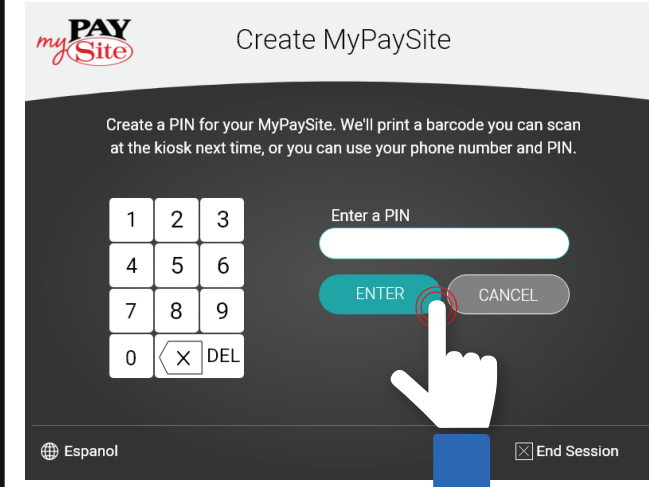
1 **First Use**
Select "One-Time Payment". Make sure you have your account number handy.



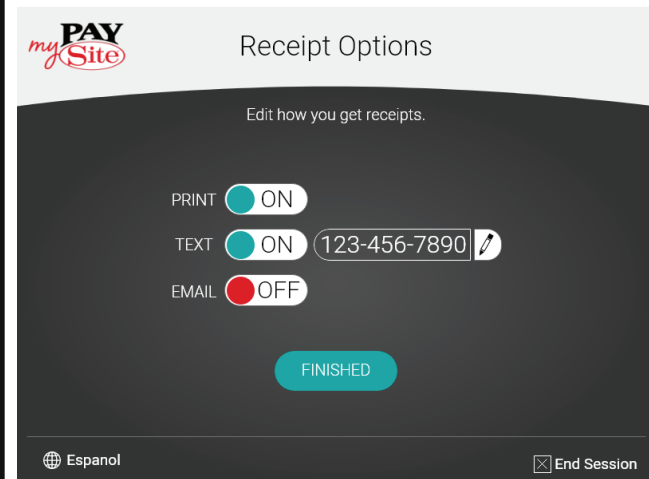
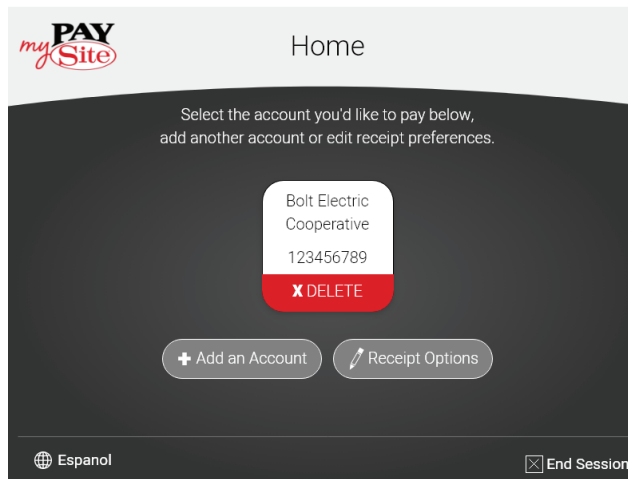
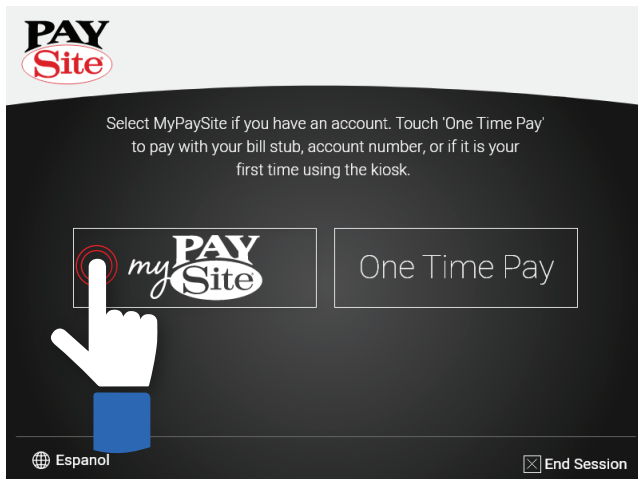
2 **Signing Up**
Once you complete your payment, select "YES" to sign up for FastPass.



3 **PIN Set Up**
You'll be asked to set up a 4-digit PIN number.



Next time you use the kiosk, you can select "FASTPASS", scan your barcode, and enter your PIN. We'll store your account number and you can set up text and/or email receipts if you wish.





Overview

MyPaySite is a quicker way to make payments at the kiosk. MyPaySite account is tied to the phone number entered the first time you use the kiosk.

Set Up

1. Make a "One-Time Payment"
2. After your payment is complete, we'll ask if you want to set up a MyPaySite account.
3. Select "YES" and enter a 4 digit PIN number you'll remember.
4. That's it! We'll print a MyPaySite barcode you can use next time.



Receipt Options

MyPaySite users can edit how they receive payment receipts. You can have receipts printed, text, or emailed to you. Simply turn the receipt delivery methods "ON" or "OFF" based on your preferences.

FAQ's

Do I have to sign up for FastPass?

FastPass is an optional service designed to make the payment process faster and more convenient.

What if I lose my Barcode?

Select "Lost Barcode" and validate your account based on the phone number. We'll print another barcode when you use your FastPass Account to pay a bill.

What if I forget my PIN?

You can call 877-876-7076 and we will assist in setting up a new PIN.

What if my Account Number changes or I want to set up a new account?

You can add a new account by selecting "+ADD A NEW ACCOUNT" and you can delete any existing account on the screen after you validate your FastPass account.

What if my phone number changes?

Call 877-876-7076 and we can assist in setting up the new phone number.

Questions about your Payment?

Call 877-876-7076

Making Kiosk Payments

